

**British Transport Police Federation  
Group Insurance Scheme  
Officer Application Form (late joiner)**



**Please complete the following and return the form to:** British Transport Police Federation, Federation Office, 134 Thurlow Road, West Dulwich, London SE21 8HN

Date joined Force:		Division:	
Surname:		Forename (s):	
Date of birth:		Warrant No:	
Address:			

**By signing this application form you confirm that you are currently actively at work in your normal occupation and number of contracted hours, have not been medically advised against working, and have not been absent from work due to ill health or injury in the 8 weeks preceding this application.**

It is important that the information you have provided to us is to the best of your knowledge true, accurate and complete and reflects your current circumstances. If your circumstances change, please inform us. If we or the insurer discover that the details provided to us are untrue, inaccurate or incomplete, this may result in refusal of a claim and/or your policy being cancelled or treated as if it never existed.

**I hereby apply to join the British Transport Police Federation Personal Protection Insurance scheme and I authorise the deduction of the lunar monthly subscription of £25.59\* from my pay.**

Officer's signature:		(You will need to print this form once completed and sign it)
Date:	/ /	

\*The premium includes the Federation's administration fee of £1.00 and Insurance Premium Tax (IPT). Premiums are subject to periodic review and may go up or down.

**Beneficiary details** (Please notify the Federation immediately of any changes to your personal or beneficiary details)

Surname:		Forename(s):	
Address:			
Relationship to member:			
Any other relevant beneficiary details:			

**Cover is conditional to continued membership of the scheme and ceases at age 70. Some benefits reduce or cease on retirement from the police service and the life assurance benefit for retirees reduces again at age 65. Please contact the Police Federation or George Burrows for further information. Cover ceases immediately on transfer to another force, resignation or dismissal.**

The maintaining of an up-to-date will is advised. Payments are made by the Trustees under the terms of the 'Trust Deed', which would normally be to the member's chosen beneficiary. The Trustees will, at their own discretion, agree payment in the event of a life claim. I understand that in all matters, in accordance with the Trust Deed, the decision of the Trustees is final.

Officer's payroll number:	
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**Please read the Data Privacy Notice on the reverse of this application form.**

## Summary of scheme benefits (Serving Officers up to age 70):

<b>Life Assurance</b>	<b>£130,000</b>
Advance of benefit on terminal prognosis (age 68 and under)	20% of sum assured
Child Death Grant ( <i>aged between 6 months and 17 years</i> )	£3,000
<b>Personal Accident Benefits</b>	<b>Member only</b>
<i>(See table on page 9 for summary of benefits provided)</i>	
<b>Critical Illness Insurance</b>	<b>£10,000</b>
Child Critical Illness cover ( <i>aged under 18, or 22 if in full time education</i> )	<b>£2,500</b>
REDARC Service	Included
<b>Regulation 28 Sickness benefit</b>	
<i>Serving Officers (up to 26 weeks, member only)</i>	<b>20% of scale pay</b>
<i>Special Constables (up to 26 weeks, member only)</i>	<b>£75 per week</b>
<b>GP Care on Demand</b> (Children up to age 21. 25 if in fulltime education)	<b>Family cover</b>
<b>Worldwide Annual / Multi-trip Travel Insurance</b>	<b>Family cover</b>
<i>(Children up to age 18, 23 if in full time education)</i>	
<b>Legal Expenses Insurance</b> ( <i>Children over 18 years</i> )	<b>Family cover</b>
<b>Care First Counselling Service</b> ( <i>Children over 18 years</i> )	<b>Family cover</b>
<b>RAC Motor Breakdown Assistance</b> ( <i>UK &amp; European</i> )	<b>Member only</b>
<b>Mobile Phone / Gadget Insurance</b>	<b>Member only</b>

The cover included in this scheme is summarised in the scheme booklet, which is available to download from the Federation website: [www.btpolfed.org.uk](http://www.btpolfed.org.uk)

Full details of cover, terms and conditions (including exclusions and limitations) can be found in the policy wordings which are available from the Federation or George Burrows.

### **Data Privacy Notice**

George Burrows is a trading name of Arthur J. Gallagher Insurance Brokers Limited (Gallagher).

We are the data controller of any personal data you provide to us. We collect and process personal data in order to offer and provide insurance services and policies and to process claims. Personal data is also used for business purposes such as fraud prevention and detection, financial management, to generate risk modelling, conduct analytics including to advise, improve and develop our products and services and to comply with our legal and regulatory obligations. This may involve sharing information with, and obtaining information from, our group companies and third parties such as (re)insurers, other brokers, loss adjusters, credit reference agencies, service providers, professional advisors, our regulators or fraud prevention agencies. We may record telephone calls to help us to monitor and improve the service we provide as well as for regulatory purposes.

Please see our Privacy Notice for further information on how your personal data is used, shared, disclosed and retained, your rights in relation to your personal data and how to contact our Data Protection Officer. Our Privacy Notice can be found at <https://www.ajg.com/uk/brokerage-privacy-policy/>. From time to time we may make important updates to our Privacy Notice and these may in turn affect the way we use and handle your data. Please ensure you review our Privacy Notice periodically to ensure you are aware of any changes.

If you are providing us with personal data of another individual that would be covered under the insurance policy we may be placing or services we may provide to you, you shall ensure that you have obtained all appropriate consents, where required, tell them you are providing their information to us and show them a copy of this notice. You must not share personal data with us that is not necessary for us to offer, provide or administer our services to you.

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